



CARAVAN Service Sheet

Service No: 090131	Date:	Cust No:
Cust Name:	Home No:	
Address:	Work No:	
	Mobile No:	
Postcode:	Year:	
E mail :	Make:	
Chassis/VIN No:	Model:	

SERVICE OPERATION	DONE			COMMENTS & FAULTS	Rectified
1 Coupling head check for wear and lubricate					
2 Breakaway cable & clips - check condition, correctly routed & attached					
3 Jockey wheel - check condition and security					
4 Drawbar, Head springs and Damper check operation & lubricate					
5 Ball acting stabiliser - check operation, clean or replace pads if necessary					
6 Chassis check condition & chassis to body security					
7 Corner steadies - check for damage, operation & lubricate					
8 Brake rods, cables & supports - check operation, lubricate & adjust					
9 Handbrake operation, adjustment & lubricate					
10 Suspension assemblies - check operation					
11 Spare wheel carrier(where fitted) - check for damage & operation					
12 Remove brake drums - clean & check hub bearings & seals					
13 Brake shoes - clean, adjust & check linings, springs & expanders					
14 Tyres - assess age & condition	Front Axle	Rear Axle	Spare		
15 Tyre pressure & tread depths inc spare	L R	L R			
16 Wheels - check for damage & distortion	L R	L R			
17 Fit road wheels & torque to manufacturers setting					
18 12n & 12s plugs & cables - check condition & test					
19 Road lights, reflectors - check condition & operation					
20 Fridge 12v, 240v - check operation					
21 Heating system on 240v & gas - including Fanmaster					
22 Internal lights, 12v DC equipment, wiring & fuses - check operation					
23 Battery - condition, security, electrolyte level & lubricate terminals					
24 Water Pump, pressure switch & heater - Check					
25 Water taps, microswitches & pipes - check condition & operation					
26 Water filter & housing - check for leaks & replace filter if necessary					
27 Waste system - check for leaks & condition of pipes					
28 Flame failure device - check operation					
29 Carry out gas leak test & Regulator performance check					
30 Gas cylinder - check security					
31 Gas pipe, hoses & clips - check condition & replace if necessary					
32 Gas appliances (including water heater, cooker, heating & fridge)					
33 Gas dispersal holes - check for blockage					
34 Mains Plug & Hook up cable (if available), earth bonding & RCD test					
35 Mains outlets & permanent connections - visual & functional check					
36 Air conditioning - check operation & condition					
37 Window fittings, seals & blinds - check condition & operation					
38 Roof lights - check operation & free from obstruction					
39 Fixed ventilation - check for free flow of air					
40 Body panels, check & report upon any damage & sealant condition					
41 Door locks & hinges - check operation & Lubricate					
42 Body attachments - check security (cycle racks, lockers & aerials etc)					
43 Grab handles - check condition & operation					
44 Toilet - check seals, flush & blade operation					
45 Damp test - carry out & note readings on damp sheet					
46 Floor - check for delamination. Furniture check condition & operation					
47 Fire ext - check date & condition.					
48 Smoke alarm - check operation & replace battery					
49 Check wheel nuts on completion of service					
50 Apply Southern Caravan & Service stickers					
51 Stamp service book					
52 Wash Outside, Hoover inside & make ready for handover to customer					

